

Interim Ministry Contract
A Contract for a Rostered Lay Interim
(Associate in Ministry, Deaconess, Diaconal Minister)
General, Part-Time or Retired
Indiana-Kentucky Synod ELCA

Note: The Congregation Council and the Interim will negotiate the terms of this contract: Interim Ministry will begin at this congregation when this form is completed and signed by the Interim and Congregation President, and returned for the Bishop's signature.

In accordance with the model constitution for congregations of the Evangelical Lutheran Church in America, the Bishop of the Indiana-Kentucky Synod, with the concurrence of the congregation council, is responsible for the appointment of an interim when a congregation has a pastoral vacancy.

During the pastoral vacancy at _____ Lutheran Church in _____, _____ is hereby appointed to serve as the Interim from _____ to _____ subject to review and renewal. While an interim shall normally continue until a new pastor is called and installed, the arrangement can be terminated after consultation by the Bishop, the Interim, and the Congregation Council.

Duties: The Interim is asked to be responsible for all services of worship, to be present at council and congregational meetings, to attend to crisis needs of the congregation, and to perform these specified responsibilities:

Upon the request of the Congregation Council and approval of the Bishop, the Interim Minister shall have those rights and duties that a letter from the Bishop shall stipulate. The Interim Pastor, and any ordained ministers who may assist, shall refrain from influence in the selection of a pastor. The Interim shall report monthly to the congregation council and the Bishop and, upon completion of service, shall certify to the Bishop of this synod that the parochial records for the period of the interim are in order.

